



Ka-Trabaho Komunity

www.katrabaho.com

Student Time Management Planner

How to Use This Planner

This Student Time Management Planner is designed to help you organize your daily and weekly schedule.

You can write your classes, assignments, study time, and personal activities here. It will help you build the habit of meeting deadlines and balancing school, work, and rest.

Daily Schedule

Use this section to plan your day in blocks of time.

Time	Tasks / Activity (e.g. Finish English Report)	Priority (High/Medium/Low)
6:00 am		
7:00am		
8:00am		
9:00am		
10:00am		
11:00am		
12:00pm		
1:00pm		
2:00pm		
3:00pm		
4:00pm		
5:00pm		
6:00pm		

*Para sa bawat Pilipinong may pangarap
– kasama mo ang **Katrabaho Komunity**.*



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Weekly Overview

Use this section to plan ahead for the week.

Day	Important Tasks / Events (e.g. Math quiz)
Monday	
Tuesday	
Wednesday	
Thursday	
Friday	
Saturday	
Sunday	

Goals for the Week

List your top 3 priorities for the week:

1. _____
2. _____
3. _____

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